

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY  
ADMINISTRATORS**

**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 10/3/2017**

**BOARD MEMBERS PRESENT:** Heidi Brough Nye - Chair  
Natalie M Nathan  
Linda L Simon

**BOARD MEMBERS ABSENT:** Benjamin E Doty  
Kristen E Hyde

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, General Counsel  
Kellie LaBonte, Technical Records Specialist II

The meeting was called to order at 3:03 PM MDT by Heidi Brough Nye.

**EXECUTIVE SESSION**

Ms. Simon made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Nathan. The vote was: Ms. Brough Nye, aye; Ms. Simon, aye; and Ms. Nathan, aye. Motion carried.

Ms. Simon made a motion to come out of executive session. It was seconded by Ms. Nathan. The vote was: Ms. Brough Nye, aye; Ms. Simon, aye; and Ms. Nathan, aye. Motion carried.

**APPLICATIONS**

Ms. Nathan made a motion to issue a provisional permit for Kasey Morris and approve her for examination. It was seconded by Ms. Simon. Motion carried.

Ms. Nathan made a motion to deny a provisional permit for applicant 901148140 based on failure to pass the examination; the applicant is also requested to submit additional information for the pending application for licensure. It was seconded by Ms. Simon. Motion carried.

**NEXT MEETING** is scheduled for Thursday, October 19, 2017.

**ADJOURNMENT**

Ms. Simon made a motion to adjourn the meeting at 3:18 PM. It was seconded by Ms. Nathan. Motion carried.

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Heidi Brough Nye, Chair

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Benjamin E Doty

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Kristen E Hyde

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Natalie M Nathan

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Linda L Simon

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Tana Cory, Bureau Chief